



Dear Parents,

The budget for 2019 was presented to and approved by the parents/guardians on 24 October 2018 at the SGB Annual General Meeting. This budget was also presented and approved by the Governing Body.

A resolution was adopted for compulsory school fees for the next year. Fees are determined annually for a period of 12 months. The school fee will be **R13 200** per year, per learner for 2019. A registration fee of R100 is payable by all existing learners and R300 for all new learners. The aftercare fee will be **R12 700** per year for full afternoon and **R8 140** per year for half afternoon.

School and aftercare fees are payable in advance per term on the first day of each school term. School and aftercare fees may be paid monthly in 12 (twelve) installments by the 1st of each month. Payment of school fees is not subject to presentation of a statement. Should any more than one installment not be paid on due date, the full amount will become due, owing and payable.

The non-payment of fees automatically gives the School and aftercare the right to terminate the Learner's enrollment at the school. For the avoidance of doubt, where Parents elect to make monthly payments, such payments are apportioned over 12 (twelve) equal monthly instalments (including December). As such even though the Learner does not technically attend school or aftercare for the full month in December, the School and aftercare fees charged in that month represent a portion of the annual School and aftercare fees charged and as such become due and payable by the Parent.

If the Parents fail to pay any instalment on the due date, contained in the applicable Annual Fee Letter, and the School or aftercare grants them an indulgence of time to make such payment, this shall not be regarded as a waiver (giving up) by the School or aftercare of their right to insist that all amounts owing be paid immediately or an agreement that the payment dates for the remaining instalments have in any way been extended or altered. The School and aftercare do not have an obligation to extend any payment date but may do so in their sole discretion.

The school and aftercare reserve the right to not enrol a learner in an academic year should any fees from a previous academic year be unpaid.

The Parents will not be entitled to any reduction or refund in respect of School and aftercare fees or Additional Fees for any period that a Learner is under suspension or should the Learner be expelled, unless determined otherwise at the sole discretion of the School and aftercare.

The fact that the learner cannot attend School or aftercare, for any reasons whatsoever does not relieve the liability for payment of fees.

In the event of non-payment, action will be taken against both parents regardless of any maintenance agreements which may exist between the parties. In terms of Family Law, Parents are jointly and severally liable for payments of learner's fees.

If we have your e-mail address, all correspondence regarding school and aftercare fees will be distributed by e-mail, alternatively the correspondence will be handed to the learner in a sealed envelope by the respective teacher for the delivery to the parent or guardian.



INITIAL



LORD ROBERTS ROAD, P.O. BOX 209, HERMANUS 7200
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TEL / FAX: (028) 313-1025 E-MAIL / E-POS: info@hermanuspreprim.co.za

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***COMPLETION IS COMPULSARY**

*CHILD/CHILDREN INFORMATION		
	NAME	
	SURNAME	
*FATHER'S INFORMATION		
	NAME	
	SURNAME	
	ADDRESS	
	EMAIL ADDRESS	
	ID	
	CELL NUMBER	1) 2)
*MOTHER'S INFORMATION		
	NAME	
	SURNAME	
	ADDRESS	
	EMAIL ADDRESS	
	ID	
	CELL NUMBER	1) 2)

***WILL BE ATTENDING:**

SCHOOL	
AFTERCARE	

***METHOD OF PAYMENT – CHOOSE OPTION 1 OR 2**

1	CASH / ELECTRONIC TRANSFER		
	SCHOOL NEDBANK HERMANUS 1470 008 343 147005	AFTERCARE NEDBANK HERMANUS 1470 021 005 147005	
2	DEBIT ORDER (COMPLETE ATTACHED FORM)		

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PAYMENT METHODS

SCHOOL FEES (Mornings from 07:30 until 12:45)

1. **A ONCE-OFF PAYMENT**, in full, for the whole year, **on or before 31 January 2019** which entitles you to a discount of R660, thus the annual total will be **R12 640**.

2. **DEBIT ORDER:**

First month payable:	R 1 200	
Eleven monthly payments totaling	<u>R12 100</u>	(R1100/ month)
Annual amount payable	<u>R13 300</u>	

Should a debit order be returned, parents will only have one week to pay the fees at the office, otherwise we regret that parents will be asked to take their child/ren out of school. An administration fee of R20 will be levied on all unpaid debit orders.

3. **DIRECT DEPOSITS and CASH/CARD PAYMENTS:**

First Month payable	R1 200	Must be paid on or before 19 January 2019
Eleven Monthly payments	R1 100	Must be paid by the 2 nd of each month

No responsibility will be taken for payments sent via your child. Card facilities are available at the office.

AFTERCARE FEES

Full Afternoon (From 12:45 until 17:30)

Half Afternoon (From 12:45 until 14:00)

1. **A ONCE-OFF PAYMENT**, in full, for the whole year, **on or before 31 January 2019** which entitles you to a discount of R635, thus the annual total will be **R12 065** for full afternoon and a discount of R407, thus an annual total of **R7 733** for half afternoon.

2. **DEBIT ORDER:**

<u>Full Afternoon:</u>		
First month payable:	R 1 150	
Eleven monthly payments totaling	<u>R11 550</u>	(R1 050/ month)
Annual amount payable	<u>R12 700</u>	
<u>Half Afternoon:</u>		
First month payable:	R 770	
Eleven monthly payments totaling	<u>R 7 370</u>	(R670/ month)
Annual amount payable	<u>R 8 140</u>	

Should a debit order be returned, parents will only have one week to pay the fees at the office, otherwise we regret that parents will be asked to take their child/ren out of school. An administration fee of R20 will be levied on all unpaid debit orders.

3. **DIRECT DEPOSITS and CASH/CARD PAYMENTS:**

Full Afternoon:		
First Month payable	R1 150	Must be paid on or before 19 January 2019
Eleven Monthly payments	R1 050	Must be paid by the 2 nd of each month

Full Afternoon:		
First Month payable	R 770	Must be paid on or before 19 January 2019
Eleven Monthly payments	R 670	Must be paid by the 2 nd of each month

No responsibility will be taken for payments sent via your child. Card facilities are available at the Office

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4. AD HOC AFTERCARE FEES

Visitors (during school terms)	R110	per afternoon
Holiday Visitors (during school holidays)	R220	per day
Lunch only	R20	per lunch

NOTICE PERIOD

One full term's notice in writing have to be given to the Financial Office, before removing the learner from the School, for any reason whatsoever, or payment of one term's fees in lieu of such notice. School leaver notices are not accepted during the fourth term (October and November). An account holder which has given notice during the fourth term must therefore pay fees and outstanding accounts until end of December.

The abovenamed parents and/or guardians of the abovenamed child/children hereby agree to enrolment of the abovenamed child/children at Hermanus Pre-Primary School for the year, subject to the terms and conditions hereof and do hereby further undertake joint and several liability for payment of the amounts stipulated herein.

Signed at _____ on this _____ day of _____ 20__

NAME AND SURNAME

PARENT (FATHER) /GUARDIAN SIGNATURE

NAME AND SURNAME

PARENT (MOTHER) /GUARDIAN SIGNATURE

Both parents are requested to please complete the attached Financial commitment form. Children will not be allowed to school if this document is not handed in. This commitment supersedes any and all such forms previously signed by you.

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SIGNED ON BEHALF OF THE SCHOOL GOVERNING BODY



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